

## Lidija Erbic

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**From:** Wally Futschik  
**Sent:** Monday, 21 May 2007 7:07 PM  
**Subject:** bulletin : please ctc suppliers to ensure we receive shipping documents a few days before the vessel arrives to allow us to clear the shipment

### ***Import Sea Shipments :***

Peak Season Trade is almost here again with signs of congestion. We are constantly looking to improve our services to you and avoid unnecessary delays with booking your cargo.

To achieve this it would be advisable to pre-book your orders as early as possible with your assigned customer service representative.

To expedite the customs clearance & delivery of your cargo, please provide all shipping / commercial documents prior to vessel arrival.

i.e.

Original Bill of Lading ( Bills of Lading must be endorsed with company stamp and signed )

Commercial Invoice & packing list,

Quarantine packing declaration,

Treatment certificate.

Thanking you in advance for your cooperation.

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